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8521 67th Ave. NE Marysville, WA 98270 Voice: 360-659-8517 Fax: 360-653-5899

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Thank you for inquiring about Grace Academy. For over 30 years we have been successfully committed to partnering with parents to provide quality PreK-12 education and training of children. We count it a high privilege to have these young lives in our care and instill in them the eternal principles found in God's Word.

Grace Academy has been serving families since 1977, sending students to various colleges in Washington and all over the United States. A Washington state-approved school since our founding, we are now accredited through The Association of Christian Schools International (ACSI) and with the Northwest Accreditation Commission, (NWAC). We are the only K-12 fully accredited private school in North Snohomish County. This gives added assurance to parents that their students are getting a quality education.

We have been blessed with a beautiful 22-acre campus which we are continually improving as we strive toward spiritual and academic excellence. Students benefit from access to our full-sized gymnasium, computer lab, art room, music room and new library/multi-media center. Our commercial kitchen provides hot lunches for elementary students and individual menu selections/grill orders for our Junior High and Senior High students.

Enclosed is a teaching application that you can complete and return to us. Please attach a résumé to your application as well. Thank you again for considering Grace Academy.

In His Service,

Timothy J. Lugg, Administrator



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## TEACHING APPLICATION

Thank you for your interest in the ministry of Grace Academy. You are invited to fill out this initial application and return it to the school office. Upon qualification, we will request that you have your placement file forwarded to our office and a personal interview will be arranged.

The key to a successful Christian school is its staff. We are grateful for those who are professionally qualified, who love and know children and who, by the pattern of their lives, exemplify Christ. Grace Academy is committed to integrity and excellence in Christian education; working in partnership with parents to equip children who will impact a changing world. It is our prayer that God fulfills His perfect will in the lives of all applicants.

Grace Academy does not discriminate based on race, color, national origin, age, gender, marital status, or disability.

Application date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Position desired: \_\_\_\_\_  
Full time \_\_\_\_\_ Part time \_\_\_\_\_  
Date available: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Home Phone Number ( ) \_\_\_\_\_-\_\_\_\_\_  
Cell Phone Number ( ) \_\_\_\_\_-\_\_\_\_\_  
Email Address: \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle  
Current Address \_\_\_\_\_  
Street City State Zip

## CHRISTIAN BACKGROUND

- A. On a separate sheet of paper write out your Christian testimony and baptism experience.
- B. Please read the attached Statement of Faith and indicate below your degree of support.

\_\_\_\_ I fully support the Statement as written without reservations.

Signature \_\_\_\_\_

\_\_\_\_ I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion for conviction.

Signature \_\_\_\_\_

## GRACE MINISTRIES STATEMENT OF FAITH

**Section A.** We believe that the Bible, as contained in the Old and New Testaments, is God's infallible Word, written by men who were divinely and uniquely inspired, and that it is our supreme authority in all matters of faith and practice. We affirm our belief in the verbal, plenary inspiration of the Scriptures in their original writings (2 Timothy 3:16; 2 Peter 1:21).

**Section B.** We believe in one God, eternally existing in three persons - Father, Son, & Holy Spirit (Matthew 28:19; 1 Peter 1:2).

**Section C.** We believe that Jesus Christ was begotten by the Holy Spirit and born of the virgin Mary and is true God and true Man (Luke 1:35; Isaiah 7:14; John 1:1-14; Philippians 2:6-11).

**Section D.** We believe that the universe was created by God in his image in six 24 hour days, that man sinned and thereby incurred not only physical death, but also spiritual death, which is separation from God, and that he is a sinner in thought, word, and deed (Genesis 1:27; 2:17; 3:6; Romans 5:12; 3:23; 5:18-19).

**Section E.** We believe that part of God's creation of man in his image was as male and female. This is demonstrated in harmonious interpersonal relationships, in equality in personhood and importance, and difference in role and authority, seen in the divine institution of marriage, designed as a lifetime union between one man and one woman (Genesis 2:24; Matthew 19:6; Galatians 3:27-28; Genesis 3:16; Ephesians 5:22-24; Colossians 3:18-19).

**Section F.** We believe that the Lord Jesus Christ died for our sins as the substitutionary sacrifice and that all who believe in His death, burial, and resurrection are justified on the basis of His shed blood and that they are born again of the Holy Spirit, thereby becoming children of God (Romans 4:24-25; 1 Corinthians 15:3; 1 John 1:7, Acts 13:39; 2 Corinthians 5:21; 1 Peter 2:24; John 1:12; 3:5-7, 16; Romans 8:4; 10:9-10; Galatians 3:26).

**Section G.** We believe in the bodily resurrection of the crucified body of our Lord, in His ascension into heaven where He is seated at the right hand of God, and in His ministry for us as High Priest and Advocate (Luke 24:50-52; 1 Corinthians 15:3-4).

**Section H.** We believe in the Holy Spirit whom God sent to "convict the world of sin, of righteousness, and of judgment," and to regenerate, indwell, sanctify, comfort, and seal forever those who live for Jesus Christ (John 3:5-7; 6:27; 16:8-11; Romans 8:16-27; Ephesians 1:13-14).

**Section I.** We believe that the visible church is comprised of local bodies of believers in Jesus Christ who have been baptized upon a credible proof of faith and who gather for worship, mutual ministry, and fellowship. We further believe that the biblical ordinances of baptism and the Lord's Supper are to be practiced until the Lord Jesus Christ returns for us (Ephesians 5:20-32; 1 Corinthians 11:23-29).

**Section J.** We believe that Christian baptism is the immersion of a believer in water "in the name of the Father, and of the Son, and of the Holy Spirit." This portrays, in a solemn and beautiful picture, our faith in the crucified, buried and risen Savior, and symbolizes our death to sin and resurrection to a new life (Matthew 28:19; Romans 6:4; Colossians 2:12).

**Section K.** We believe that the observance of the Lord's Supper is a memorial service in commemoration of the death of the Lord Jesus Christ on our behalf as well as a celebration of His resurrection and promised imminent return and that it is for believers only (1 Corinthians 11:26).

**Section L.** We believe in the priesthood of every believer, their direct access to God, and their responsibility to God in all matters of faith (1 Peter 2:5, 9).

**Section M.** We believe that every believer is entrusted with unique spiritual gifts to be used for the benefit of the body of Christ. We further believe that the miraculous sign gifts were used by God to authenticate the Apostolic message and therefore ceased at the end of the Apostolic era (Romans 12:5-8; 1 Corinthians 12:4-31; 1 Peter 4:10-11; Hebrews 2:3-4; 1 Corinthians 13:8-12; 2 Corinthians 12:12).

**Section N.** We believe in the blessed hope, the personal and imminent return of our Lord and Savior Jesus Christ (Titus 2:13; Acts 1:11).

**Section O.** We believe in the bodily resurrection of the just and the unjust, the everlasting life of the believer, in heaven with God, and the everlasting condemnation of the unbeliever, in hell with Satan (John 5:28-29).

Church Background

Denomination preference \_\_\_\_\_ Church affiliation \_\_\_\_\_

Previous Church \_\_\_\_\_ City \_\_\_\_\_ Years? \_\_\_\_

Christian Service

What Christian service activities are you involved in, and with what degree of regularity?

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Describe your routine of personal Bible study and prayer.

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What books have you read recently that have helped you spiritually or professionally? (Give name, author, and date read.)

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***EDUCATION***

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School Name	Location	Major/Minor Fields	Degree

Total semester units after date of BA \_\_\_\_\_ (1 quarter unit x .65 = semester unit)

*\* Please attach photocopies of all your college transcripts. Should you be offered a position, official copies of your college transcripts will be required.*

Do you have an A.C.S.I. Teaching Certificate? \_\_\_\_\_  
 What level? \_\_\_\_\_ Valid from \_\_\_\_\_ to \_\_\_\_\_

Do you have a state teaching certificate? \_\_\_\_\_ In what state? \_\_\_\_\_  
 What kind? \_\_\_\_\_ Valid from \_\_\_\_\_ to \_\_\_\_\_

*Other Certifications:*

Certificate	Date	State(s)

Certificate	Date	State(s)

Endorsements: List semester hours in endorsement area(s).

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If you do not hold a certificate, what would it take to get one? (please be specific)

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Have you taken any courses in the Christian philosophy of education? If so, where and when?

\*Attach a typed copy of your personal Christian philosophy of education.

List any conferences or seminars which you may have led or participated in during the last 5 years.

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## WORK EXPERIENCE

List your teaching experience with most recent position listed first.

Grade/Subject	School	City/State	Beg. Date	End. Date
<b>Reason for Leaving:</b>				
<b>Reason for Leaving:</b>				
<b>Reason for Leaving:</b>				

Number of years teaching: \_\_\_\_\_ Public school \_\_\_\_\_ Christian school \_\_\_\_\_

To what degree are you familiar with various Christian or secular curriculums (A.C.E., ABeka, Bob Jones, Saxon math, Open Court Reading, etc.)? Do you have a preference?

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**OTHER EXPERIENCE**

List other work or military experience.

Type of Work	Place	Beg. Date	End. Date

List memberships, offices and honors obtained in:

High School: \_\_\_\_\_

College: \_\_\_\_\_

Currently: \_\_\_\_\_

***REFERENCES***

Give three references who are qualified to speak of your spiritual experience and Christian service. List your current Pastor first. Please do not list family members or relatives for references.

Name	Address	Phone	Position

Give three references who are qualified to speak of your professional training and experience. List your current supervisor first. Please do not list family members or relatives for references.

Name	Address	Phone	Position

### *PERSONAL PHILOSOPHY*

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On a separate paper, please label and succinctly answer in one or two paragraphs each of the questions (except question 1, which may be longer).

1. What is your philosophy of Christian education?
2. Why do you wish to have a part in Christian education? State what you consider to be the main characteristics that distinguish a Christian school from a public school.
3. What do you feel are your areas of strength? Weakness?
4. Please summarize any additional information that you would like to present regarding your qualifications for this position.

## APPLICANT'S CERTIFICATION AND AGREEMENT

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I hereby certify that the facts set forth in this initial application are true and complete. I understand that if I am hired, any false or incomplete statements in this application will be grounds for immediate discharge.

I authorize Grace Academy to inquire about my work and personal history, and to verify all data given in my application for employment, related papers, or oral interviews. I authorize the giving and receiving of any information requested by Grace Academy and I release from liability any person, organization, or company giving or receiving any such information.

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Signature of applicant

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Date

If this position is filled with another applicant, or if we do not have an appropriate opening on our staff, would you like us to share this application with another Christian school that may have an opening?

Yes \_\_\_\_\_ No \_\_\_\_\_

# Permission to Procure an Investigative Report

Please type or print legibly name as it appears on your driver's license.

LAST FIRST FULL MIDDLE

STREET ADDRESS

CITY STATE ZIPCODE

Please list other names used and dates of name change in the last ten years:

FULL NAME DATE

FULL NAME DATE

FULL NAME DATE

DOB: \_\_\_/\_\_\_/\_\_\_ SSN: \_\_\_-\_\_\_-\_\_\_

DRIVER'S LICENSE NUMBER \_\_\_\_\_ STATE \_\_\_\_\_

Have you ever been convicted of a crime? \_\_\_\_\_. If yes, please provide details of all convictions and locations of all convictions. (A yes answer will not necessarily disqualify you from employment.)

RESIDENCES: Please list residences in the last 10 years

State \_\_\_\_ City \_\_\_\_\_ County \_\_\_\_\_ Years: \_\_\_\_ to \_\_\_\_

State \_\_\_\_ City \_\_\_\_\_ County \_\_\_\_\_ Years: \_\_\_\_ to \_\_\_\_

State \_\_\_\_ City \_\_\_\_\_ County \_\_\_\_\_ Years: \_\_\_\_ to \_\_\_\_

State \_\_\_\_ City \_\_\_\_\_ County \_\_\_\_\_ Years: \_\_\_\_ to \_\_\_\_

## INVESTIGATIVE CONSUMER REPORT AUTHORIZATION

*In connection with my application I understand that an investigative consumer report may be requested that may include information regarding my court records both civil and criminal, my driving records, educational and professional credentials, and personal and professional references. This may come from either public or private sources and may contain information regarding my character, experience, work habits, and reasons for termination from past employers. I understand that this document shall be kept on file and may be used at any time during my employment to procure an investigative report. I hereby release and discharge to the extent permitted by law, \_\_\_\_\_, its employees, any individual or agency obtaining information for \_\_\_\_\_, my personal and professional references, and my former employers, from any and all claims known or unknown, damages, losses, liabilities, cost, or other expenses arising from the retrieving, reporting, and/or disclosure of information in connection with this background investigation. I also understand that I may (1) request in writing the nature of the information obtained, and (2) request a written summary of my rights under the Fair Credit Reporting Act. I hereby agree that a photographic copy or a telephonic facsimile of this document shall be valid for all purposes present and future. I have read, understand and agree with the above.*

Signed \_\_\_\_\_ Date \_\_\_\_\_

Witnessed \_\_\_\_\_ Date \_\_\_\_\_