Educational Information   Applicant's Name _____

Transcript of Grades Cover Sheet
This side is to be completed and signed by an administrator at your current school. (If there are no bilingual administrators available, the student and his or her parents must secure the services of an English translator to help an administrator complete this form.)

Current School Administrator—*Please attach an official copy of the student's transcript to this page.*

Name of School Student currently attends: _____

Type of Curriculum (e.g. U.S. system, international Baccalaureate (IB), Korean system, etc.) _____

American grading system: A= 100-90%, B= 89-80%, C=79-70%, D=69-61%, F= 60% and below

American Grades		Student's Grades (words) Your System	(Number or letter) Your system
Superior	**A+**		
Excellent	**A-**		
Very Good	**B+**		
Good	**B-**		
Average	**C**		
Sufficient	**C-**		
Poor	**D**		
Failing	**F**		

What grade level will l the student have completed before arriving in the host country?

Check one: ___6   ___7   ___8   ___9   ___10   ___11   ___12

What grade level will l the student wish to enroll in upon arrival in the host country?

Check one: ___6   ___7   ___8   ___9   ___10   ___11   ___12

Does the student wish to graduate and receive an official diploma from the school he or she is applying to? _____

A high school diploma or graduation from the school in which he or she studies abroad is not guaranteed to any international student. Credit for academic achievements earned while solely the student's home-country school upon the student's return to his or her home country or the host school shall determine abroad if the student graduates from it. The host school cannot guarantee specific courses, but those courses may be available for the student. Please list any courses you recommend that this student be enrolled in while studying abroad.

Recommended courses for this student: _____

_____
I have attached a course profile that describes the content of the courses the student has taken. _____yes _____no
I have attached an official copy of the student's transcript. _____yes _____no
I have **translated** the student's transcript using the form provided. _____yes _____no

Current School Administrator's Name (please print) _____

Signature: _____ **Date:** _____

Revised May 2019

Educational Information   **Applicant's Name** _____

Transcript Translation
To be completed by your current school administrator. STUDENT: please do not fill this out. Provide a translator if your current school administrator is not bilingual and is not familiar with the U.S. style of grading.

Grade _____   **School Year** ___/_____ - ___/_____ **(month/year-month-year)**

Class:	Final Grade: Hours per week:	Class:	Final Grade: Hours per week:
Class:	Final Grade: Hours per week:	Class:	Final Grade: Hours per week:
Class:	Final Grade: Hours per week:	Class:	Final Grade: Hours per week:
Class:	Final Grade: Hours per week:	Class:	Final Grade: Hours per week:

Grade _____   **School Year** ___/_____ - ___/_____ **(month/year-month-year)**

Class:	Final Grade: Hours per week:	Class:	Final Grade: Hours per week:
Class:	Final Grade: Hours per week:	Class:	Final Grade: Hours per week:
Class:	Final Grade: Hours per week:	Class:	Final Grade: Hours per week:
Class:	Final Grade: Hours per week:	Class:	Final Grade: Hours per week:

Grade _____   **School Year** ___/_____ - ___/_____ **(month/year-month-year)**

Class:	Final Grade: Hours per week:	Class:	Final Grade: Hours per week:
Class:	Final Grade: Hours per week:	Class:	Final Grade: Hours per week:
Class:	Final Grade: Hours per week:	Class:	Final Grade: Hours per week:
Class:	Final Grade: Hours per week:	Class:	Final Grade: Hours per week:

Grade _____   **School Year** ___/_____ - ___/_____ **(month/year-month-year)**

Class:	Final Grade: Hours per week:	Class:	Final Grade: Hours per week:
Class:	Final Grade: Hours per week:	Class:	Final Grade: Hours per week:
Class:	Final Grade: Hours per week:	Class:	Final Grade: Hours per week:
Class:	Final Grade: Hours per week:	Class:	Final Grade: Hours per week:

Grade _____ **School Year** ___/_____ - ___/_____ **(month/year-month-year)**

Class:	Final Grade:	Class:	Final Grade:
	Hours per week:		Hours per week:
Class:	Final Grade:	Class:	Final Grade:
	Hours per week:		Hours per week:
Class:	Final Grade:	Class:	Final Grade:
	Hours per week:		Hours per week:
Class:	Final Grade:	Class:	Final Grade:
	Hours per week:		Hours per week:

Grade _____ **School Year** ___/_____ - ___/_____ **(month/year-month-year)**

Class:	Final Grade:	Class:	Final Grade:
	Hours per week:		Hours per week:
Class:	Final Grade:	Class:	Final Grade:
	Hours per week:		Hours per week:
Class:	Final Grade:	Class:	Final Grade:
	Hours per week:		Hours per week:
Class:	Final Grade:	Class:	Final Grade:
	Hours per week:		Hours per week:

Grade _____ **School Year** ___/_____ - ___/_____ **(month/year-month-year)**

Class:	Final Grade:	Class:	Final Grade:
	Hours per week:		Hours per week:
Class:	Final Grade:	Class:	Final Grade:
	Hours per week:		Hours per week:
Class:	Final Grade:	Class:	Final Grade:
	Hours per week:		Hours per week:
Class:	Final Grade:	Class:	Final Grade:
	Hours per week:		Hours per week:

Grade _____ **School Year** ___/_____ - ___/_____ **(month/year-month-year)**

Class:	Final Grade:	Class:	Final Grade:
	Hours per week:		Hours per week:
Class:	Final Grade:	Class:	Final Grade:
	Hours per week:		Hours per week:
Class:	Final Grade:	Class:	Final Grade:
	Hours per week:		Hours per week:
Class:	Final Grade:	Class:	Final Grade:
	Hours per week:		Hours per week:

Translation Conducted By:

Translator's Name (please print): _____

Signature: _____ Date _____

Please return forms to Grace Academy, 8521 67th Avenue NE, Marysville WA 98270 attn. Natelle Austin or email to naustin@graceacademy.net.

Revised May 2019